

Admission Guidelines

for April and September 2027 Enrollment

Teikyo Asia Graduate Program for Advanced Human Resource Development
Teikyo University Graduate School of Economics, Department of Contemporary
Economics

帝京大学大学院

Teikyo University Graduate School

■Graduate School of Economics

Handling of Personal Information

Personal information provided in the application process (such as name and address) will be used by Teikyo University for admission guidance and administrative procedures related to entrance examinations. Certain administrative tasks may be entrusted to contractors under a confidentiality agreement. For further details, please refer to the University's official website.

Security Export Control

Teikyo University conducts necessary screening procedures in accordance with the *Foreign Exchange and Foreign Trade Act* and the University's *Security Export Control Regulations* regarding the export of goods, provision of technology, and international exchange of personnel. If your intended research activities fall under regulated categories, restrictions may apply or you may not be permitted to receive certain education. Applicants are advised to consult their prospective academic advisor prior to submitting their application. Upon enrollment, students are required to sign a pledge to comply with the *Foreign Exchange and Foreign Trade Act*.

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Contact Information

Office of Global Education,
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359, Otsuka, Hachioji, Tokyo, 192-0395, Japan
T E L: +81-42-678-3533/3237
E M A I L: kokusai@teikyo-u.ac.jp

Office Hours (JST):
Monday–Friday, 8:00 AM – 5:00 PM
Saturday, 8:45AM – 12:30PM
*Our office is closed on Sundays, Japanese national holidays,
Year-end and New Year holidays (December 29 – January 3), and January 16.*

Admission Policy

Graduate School of Economics

The Graduate School aims to cultivate highly skilled professionals capable of addressing real-world issues arising from globalization and the advanced information society. The Doctoral Program also seeks to nurture specialized researchers.

Applicants are expected to possess strong interest in economic and social issues, as well as foundational knowledge in economics, business administration, statistics, and related fields.

The Graduate School seeks applicants with the following qualities:

1. Strong interest in economic and social issues and motivation to pursue advanced study.
2. Broad foundational knowledge in economics, business administration, and interdisciplinary fields sufficient for graduate-level study.
3. Ability to think logically and from multiple perspectives, and to express ideas clearly.

Program Overview

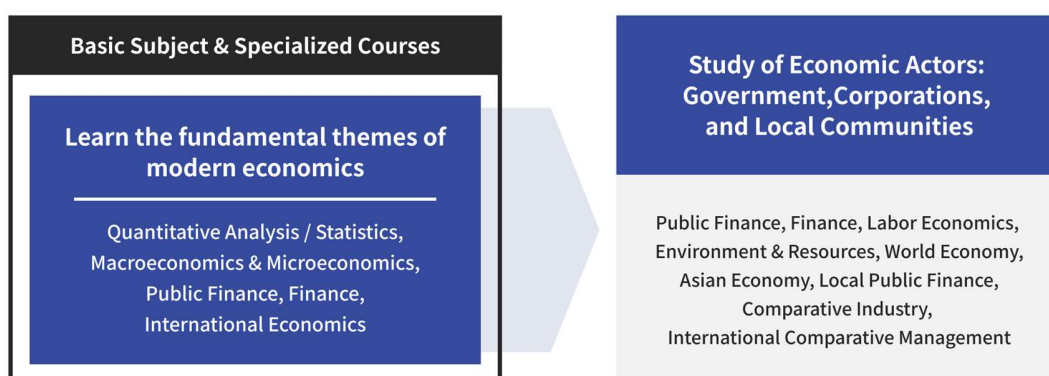
1. Program Outline and Aim

The *Teikyo Asia Graduate Program for Advanced Human Resource Development (Asia Advanced HRD)* within the Department of Contemporary Economics at the Graduate School of Economics aims to accept promising students from rapidly developing Asian countries and cultivate highly skilled professionals who can contribute to the further development of Asia through education and research guidance based on our philosophy of practical approach to learning.

The program also aims to foster individuals who deepen their understanding of Japan and contribute to strengthening the foundations of relations between Japan and Asia.

2. Program Objectives and Curriculum

- Provides a curriculum allowing students to earn all required credits through English-taught courses.
- Offers courses on Japan's economic and social structures, corporate management, and human capital.
- Open to Japanese students who are studying at Graduate School of Economics, and promoting high-quality learning through multicultural collaboration.



Through the acquisition of theoretical and practical knowledge of economics from an international perspective, this program aims to develop highly skilled professionals who can succeed in the international community.

The curriculum is designed to provide students with a systematic understanding of a wide range of applied and specialized subjects, built on fundamental courses essential to understanding the modern economy, such as mathematical statistics, macroeconomics, and microeconomics.

Through their studies, students are expected to develop their own academic interests and awareness of issues, establish a research theme, and work toward completing a degree thesis based on that theme.

Enrollment Capacity & Admission Period

Graduate School / Major	Number of Students	Enrollment Period	Campus
Graduate School of Economics, Department of Contemporary Economics	10 students	April 2027	Hachioji Campus (Tokyo)
		September 2027	

MEXT Priority Allocation Program (September 2027 Enrollment)

This program has been selected by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) as a *Special Program of Government-Sponsored International Students for the 2026–2028 academic years*.

Applicants who are selected as MEXT Scholarship Students will receive **exemption from the Admission Fee and Tuition**, and will be provided with a **monthly stipend**.

For further details, please refer to the separate document titled:

“APPLICATION GUIDELINES: MEXT Scholarship of the “Teikyo Asia Graduate Program for Advanced Human Resource Development” Graduate School of Economics, Department of Contemporary Economics Enrollment: September 2027

Application Eligibility

1. Academic Background

Applicants must meet one of the following conditions by the end of the month prior to enrollment:

- (1) Graduated from a university
- (2) Awarded a bachelor's degree by the National Institution for Academic Degrees and Quality Enhancement of Higher Education
- (3) Completed 16 years of school education outside Japan
- (4) Completed 16 years of foreign school education through distance learning conducted in Japan
- (5) Completed a foreign university program designated by MEXT
- (6) Awarded a degree equivalent to a bachelor's degree after completing a program of at least 3 years at a foreign university or institution recognized by MEXT
- (7) Completed a specialized training college program after certain date designed by MEXT
- (8) Other qualifications designated by MEXT

Application Requirements

2. Language Proficiency requirement (English)

Applicants must have proficiency in either English of the following:

- (1) Applicants must pass or achieve scores in English language proficiency tests that correspond to B2 or higher level in the Common European Framework of Reference for Languages (CEFR) at the time of application.
- (2) Applicants must complete school curriculums that meet the conditions for admission in masters' or doctoral courses at a Japanese graduate school by using English as the main language.
- (3) Applicants are regarded by the accepting universities as having English language ability equivalent to or better than (1).

Application Schedule & Selection Method

1. Application Schedule (JST)

Enrollment Date: April 2027

Application Period	Announcement of First Stage Result	Second Stage Interview Date	Announcement of Final Result	Enrollment Deadline
Oct 13-22, 2026	Oct 30, 2026	Nov 7, 2026	Nov 20, 2026	Dec 1, 2026 16:00

Enrollment Date: September 2027

Application Period	Announcement of First Stage Result	Second Stage Interview Date	Announcement of Final Result	Enrollment Deadline
Dec 14 -25, 2026	Jan 12, 2027	Jan 23, 2027	Mar 11, 2027	Mar 17, 2027 16:00

Notes

- All application documents must arrive no later than on deadline date.
- Application documents submitted **outside the designated Application Period will not be accepted.**

2. Timetable for Second Stage (JST)

Connection start time	Interview Precautions	Interview
12:30	12:45~13:00	13:00~

3. Selection Method : "Asia Advanced HRD Program" Entrance Examination

[First Stage] Document Screening

Review of all application documents submitted by the applicant

[Second Stage] Interview

Online interview for applicants who passed the first stage selection

*Applicants who pass the first stage selection will be notified via email. Interviews will be held on January 23, 2027.

Method	Details
Online Interview	Approx. 15 min Two interviewers per applicant Conducted via Zoom *Absence from the interview results in disqualification
Language	English

Application Procedures

1. Required Documents

(All certificates must be issued within 3 months prior to submission.)

No.	Document	Notes
1	Application Form and Resume	Must be filled in on the designated form.
2	Academic transcript from the most recently attended university (or graduate school)	Must be written in English. The Grading Scale is not required if the transcript includes a GPA.
3	Certificate of (Expected) Graduation /Degree ※1	Must be written in English.
4	Field of Study and Research Plan	Must be filled in on the designated form.
5	Proof of English Proficiency	Submit one of the following: ① A score equivalent to CEFR B2 or higher from an English proficiency test assessing all four skills (Listening, Reading, Speaking, Writing). ② Completion of an educational program qualifying for admission to a Japanese graduate school, with English as the primary language of instruction.
6	Passport Copy ※2	Submit a clear copy of the page showing your photo, full name, and passport number, ensuring no part of the text is cut off.
7	Screenshot of Application Fee Payment Completion	After completing payment through Flywire, print it out and submit it please.
8	Residence Card (Both Sides)	Required only for applicants who hold a residence status in Japan.

Notes

※1 Original diplomas and copies of diplomas will not be accepted as substitutes for the Certificate of (Expected) Graduation or Degree.

※2 All copies of submitted documents must be printed on A4-size paper, single-sided.

2. Application Fee

(1) Application Fee: 35,000 JPY

(Additional transaction fees might be charged depending on the payment method.)

*The Application Fee is non-refundable under any circumstances.

* No additional fee will be charged for the second screening.

(2) Payment Method (Flywire)

Applicants must remit the Application Fee through Flywire. Flywire enables secure payments in local currency from many countries, regions, and financial institutions.

Please note that transaction fees might be charged. For remittances originating outside Japan, **direct transfers to Teikyo University without using Flywire are not permitted under any circumstances.**

Please access **Flywire** using the URL provided below or by scanning the QR code.

URL: <https://teikyo-app.flywire.com/>



FLYWIRE CUSTOMER SUPPORT INFORMATION (24hrs):

Email : support@flywire.com

Web : flywire.com/help

Notes

- Please ensure that you retain all payment-related documents, including the payment receipt, the screenshot of the payment completion page, and the payment ID.
- The Application Fee, once remitted, is **non-refundable under any circumstances.**

3. Submission Method

- Please send all application documents by international mail to the designated office (see page 2).
- Applications must be received by the application deadline.
- Please also email scanned copies of all application documents and the tracking number.

4. Important Notes for Application Submission

Applications will **not** be accepted if any of the required documents are incomplete or contain deficiencies.

Once the University has received the application documents, **no changes** to the submitted information, **and the documents will not be returned.**

If any false information is found in the application documents, or if the applicant enters Japan **without obtaining a Student visa**, or if the Student visa is later changed to another visa status, the University may revoke admission **even after enrollment.**

Special Arrangements for Applicants Requiring Support

Applicants who require special accommodations for the entrance examination or their studies due to physical disabilities, medical conditions, or other health-related circumstances must contact the office listed under “Application Document Submission and Inquiries” (see page 2) **before submitting their application, at latest two weeks before the submission deadline.**

After reviewing the request, the University will determine whether accommodations can be provided. Please submit your application after the University has determined whether accommodations can be provided. Please note that the University may not be able to meet all requests.

If special accommodations become necessary **after submission of the application** due to unforeseen circumstances such as accidents, applicants must notify the University **immediately.**

5. Examination Ticket

- Once the Examination Number has been assigned, an email confirming the number will be sent to the email address provided by each applicant on the application form.
- The Examination Ticket (PDF format) will be generated based on the information provided at the time of application. The University does **not** send Examination Tickets by postal mail. Please download the *First Screening Result and Second Screening Examination Ticket* and print it yourself.

When printing, please use **A4-size white paper** and print in **color**.

- After printing the Examination Ticket, carefully verify all information. If any discrepancies are found between the printed ticket and the information you submitted, contact the designated office (see page 2) **immediately**.
- If you do not receive the *Examination Number Confirmation Email*, you must contact the designated office (see page 2) **no later than three days before the Second Screening date**.
- If there are deficiencies in your application documents, the Examination Number Confirmation Email cannot be issued until all documents are complete.

Announcement of Results

Results will be sent to the email address provided by each applicant on the application form. Successful applicants will receive an official admission letter.

Enrollment Procedures

1. Enrollment Procedures

Details of the enrollment procedures will be provided separately to successful applicants.

① Payment of Tuition and Fees

Tuition and Fees (see page 14) must be remitted so that the payment is **received by the University** no later than the **Enrollment Deadline** (see page 7), starting from the date of the announcement of results. If the payment (i.e., receipt by the University) is not completed by the Enrollment Deadline, the University will deem that the applicant has no intention to enroll, and the admission offer will be revoked. Please note that **the Enrollment Deadline cannot be extended under any circumstances**.

② Revocation of Admission After Completion of Enrollment Procedures

Even after the enrollment procedures have been completed, admission will be revoked if:

- any false information is found in the submitted documents,
- the Immigration Services Agency of Japan denies issuance of a Certificate of Eligibility as a Teikyo University Graduate School student, or
- it is subsequently determined that the applicant does not meet the admission qualifications.

In such cases, the University will refund all payments **except the Admission Fee**.

③ Applicants Previously Enrolled in Japanese Educational Institutions

Applicants who have previously been enrolled in a Japanese educational institution and were denied a student visa by the Immigration Services Agency of Japan due to poor attendance, unsatisfactory academic performance, expulsion, or withdrawal will **not** be eligible for proxy application by the University for the Certificate of Eligibility.

④ Applicants who have an Admission offer from other universities

If you have received an admission offer from another university and an application for a Certificate of Eligibility has already been submitted on your behalf, Teikyo University cannot submit a new application until the previous application has been withdrawn. You may not be able to arrive in Japan before the semester begins if these procedures are delayed. Please note that the CoE screening process may take approximately two to three months.

2. Withdrawal of Enrollment

If, after completing the payment of Tuition and Fees, you wish to withdraw your enrollment or lose eligibility for admission, you must notify the University no later than **Withdrawal of Enrollment Deadline** using the contact information provided below.

After your notification, the University will send you the *Enrollment Withdrawal Form*. Please complete the required fields and return it. Upon confirmation of the returned documents, the University will refund all payments **except the Admission Fee**. Please note that any overseas remittance fees incurred for the refund will be borne by the applicant, and the University will refund the remaining balance after deducting such fees.

Requests for withdrawal submitted **after the below deadline will not be eligible for any refund**.

【Withdrawal of Enrollment Deadline】(JST)

April 2027 Enrollment	Wednesday, March 31, 2027
September 2027 Enrollment	Tue. 31. August. 2027

Contact Information

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Office Hours (JST):

Monday–Friday, 8:00 AM – 5:00 PM

Saturday, 8:45 AM – 12:30 PM

Our office is closed on Sundays, Japanese national holidays,

Year-end and New Year holidays (December 29 – January 3), and January 16.

Tuition and Fees

The deadline for remittance of Tuition and Fees is the **Enrollment Deadline** (see page 7).

Please note that the **Enrollment Deadline cannot be extended under any circumstances**.

○Graduate School of Economics

Department of Contemporary Economics (Master's Program)

(Amounts in Japanese Yen)

Category	Amount
Admission Fee (payable only at enrollment)	204,000
Tuition	556,000 <i>(278,000 per semester)</i>
Facilities Fee	150,000 <i>(75,000 per semester)</i>
Student Accident Insurance (payable only at enrollment) ※1	2,430
A. Total Amount Payable at Enrollment ※2	559,430
B. Second Semester Amount	353,000
A + B. Total Amount for First Year	912,430

Notes

※1 The Student Accident Insurance fee includes coverage under the *Gakkensai* supplementary liability insurance.
The insurance fee is subject to change.

※2 The “Total Amount Payable at Enrollment” consists of fees required only at enrollment and the first-semester portion of Tuition and Facilities Fees.

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